



POLICIES AND PROCEDURES OF THE CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE

Updated: July 6, 2011

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TABLE OF CONTENTS

REVISIONS	4
1. REGISTRATION	5
1.1 GENERAL POLICIES	5
1.2 PROOF OF AGE	5
1.3 REGISTRATION FEES	6
1.4 METHOD OF DETERMINING REGISTRATION FEES	6
1.5 REFUNDS	6
1.6 REFUND SCHEDULE	6
2. EVALUATIONS, TEAM SELECTIONS & TEAM MAKE UP	7
3. PLAYING RULES	8
3.1 TEAMS	8
3.2 EXHIBITION GAMES AND TOURNAMENTS	9
3.3 FAIR ICE POLICY	9
3.4 CODES OF CONDUCT	10
3.5 PLAYOFFS	10
4. TEAM FINANCIAL POLICY	10
4.1 GENERAL POLICIES	10
4.2 TEAM BANK ACCOUNT	10
4.3 FUNDRAISING	11
4.4 SPONSORHIP, DONATIONS & GIFTS	11
5. PROTECTIVE EQUIPMENT	11
6. USE OF CMHA LOGO	11
7. INSURANCE	12
8. DISCIPLINE	12
8.1 GENERAL ADMINISTRATION	12
8.2 HEARINGS	13

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

8.3 APPEALS 13

APPENDIX A – FAIR ICE TIME POLICY 15

APPENDIX B – COACHES CODE OF CONDUCT 16

APPENDIX C – PARENT / GUARDIAN CODE OF CONDUCT 17

APPENDIX D – PLAYERS CODE OF CONDUCT FOR NOVICE 18

APPENDIX E - PLAYERS CODE OF CONDUCT FOR ATOM & PEEWEE 19

APPENDIX F - PLAYERS CODE OF CONDUCT FOR BANTAM & MIDGET 20

APPENDIX G - PLAYERS CODE OF CONDUCT FOR JUVENILE 21

APPENDIX H – EXECUTIVE BOARD AGREEMENT 22

REVISIONS

Summary	Date
Approved	February 2006
Update	September 2010
Update	November 10, 2010
Update	July 6, 2010

Note: Updates to the CMHA Policies and Procedures are done based on CMHA Executive Board amendments. Amendments are motioned at monthly meetings and come into effect immediately upon approval by the CMHA Executive Board.

Changes to the document from one version to the next can be identified in bold red text.

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

1. REGISTRATION

1.1 GENERAL POLICIES

1. House League age divisions will be in accordance with Hockey Canada Regulations.
 - 1.1. Over-age players may play at a lower house league level with parental consent, the Convenor's recommendations and Board of Directors' approval.
2. Players must be registered before participating in any on-ice activity (including evaluations) with any House League team. Any player failing to comply with this rule shall not be permitted to participate until his/her registration form and registration fee payment have been recorded and approved by the Registrar.
3. The President is authorized to approve the waiver of the Registration Fee (or a portion thereof) because of financial hardship. This authority may be exercised only upon receipt of satisfactory information that an actual hardship exists. The President shall furnish to the Board of Directors, an annual report on the number of fees waived under this authority.
4. Transfers and releases will be granted consistent with the ODMHA policy.
5. Any team, team official, parent, guardian, or player found guilty of allowing false information to appear on a registration form or who knowingly makes false representation to the House League shall be suspended for a period determined by the Board of Directors.
6. The CMHA may need to limit registration and implement a waiting list if registration numbers exceed the organizations ability to accommodate all applicants. In these circumstances waiting lists will be implemented for each Division based on a "first come / first served" basis. Prior to the beginning of the season, and if there is no relief available, players on the waiting list will be offered the opportunity to be released to neighbouring associations capable of accepting additional players. The ODMHA release / transfer policy will be utilized to support these releases.

1.2 PROOF OF AGE

1. Satisfactory proof of age must be submitted upon registration. Birth Certificates must be the Registrar General's of the Province of Birth, or other proof as may be satisfactory to the House League. All players must, on request, provide satisfactory proof of age within fourteen (14) days of such request or be automatically suspended until such proof is produced.
2. Any player(s) found to be over the age limit permitted in the category in which he/she is participating, shall be automatically suspended until dealt with by the Board of Directors or the Disciplinary Committee as determined by the President, with the exception of these cases relating to General Policies, item 1.

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

1.3 REGISTRATION FEES

1. The registration fee schedule for the next season shall be determined by the Board as soon as possible after the season ends and only after all relative costs are known. Registration fees for families with three players in the CMHA shall receive a 15% discount on the total registration and families with four or more players will receive a 25% discount on the total amount.
2. Registration fees for partial season will be established based on the following formula: 100% of registration fee up to December 31st, after January 1st 60% of fees will apply.

1.4 METHOD OF DETERMINING REGISTRATION FEES

1. Registration fees for teams players in each division shall be those approved by the House League Board of Directors and shall be sufficient to cover administration, ice rental, equipment, coach and referee development, referee costs and all other costs of operation as required for regular season play.
2. Registration fees shall be remitted to the District Registrar who in turn will remit to the Treasurer of the House League.

1.5 REFUNDS

1. This policy applies to all requests received for the reimbursement of registration fees. All House League members and players shall be subjected to this policy.
2. All requests must be made in writing (or via email) to the District Registrar and the Treasurer of the CMHA House League and contain the following information: date of request, player's name and date of birth, division of play, mailing address and telephone number.
3. If granted, the refund will be made by the Treasurer only after receiving the written request and ensuring that the original payment was made and cleared through the CMHA House League bank account.
4. Any outstanding debts owing to the CMHA will be deducted from any refund payment available.
5. All refunds will be subject to a \$25.00 Administration Charge.

1.6 REFUND SCHEDULE

- Requests for refunds will be subject to the following Refund Schedule:
- Request prior to October 1 100% less \$25.00
- October 1 to October 31 80% less \$25.00
- November 1 to November 15 65% less \$25.00
- November 16 to November 30 50% less \$25.00
- December 1 to December 31 25% less \$25.00
- After January 1 No refund applicable

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

2. EVALUATIONS, TEAM SELECTIONS & TEAM MAKE UP

1. Evaluations will be conducted during September and/or October for the purpose of establishing the player composition of all House League teams.
2. House League teams shall normally consist of a maximum of fifteen (15) skaters and two (2) goaltenders. The maximum number of players per team may be amended or changed by the House League Board of Directors. Player distribution between playing tiers (A,B,C) will be in accordance with Gloucester Hockey Association Rules and Regulations #14.6.
3. For development reasons, the CMHA may recommend that a player be assigned to a lower age division or to the Initiation Program depending on their individual skill level. In such cases, recommendations will be made by the Division Convenor, in consultation with coaches conducting the evaluations, to the Board of Directors. Parent approval would also be sought and the CMHA would be required to seek approval from the District and the ODMHA.
4. During the evaluations, player's abilities will be evaluated and graded by the Coaches and Convenors. Where possible this evaluation will involve both skills assessment and game situation assessment.
5. Based on the ranking of players, the teams will, be determined by the Convenor, in accordance with the number of teams to be formed at each respective level of play, in consultation with the VP Operations and / or the President.
6. Division Convenors may propose alternate player evaluation and team selection procedures, other than the above mentioned method. However, player evaluation and team selection will be conducted as outlined in 4 above, unless alternate procedures have received approval from the Board of Directors.
7. The Convenor shall be responsible for the balancing of teams in his Division, including moving players between teams if required to achieve balanced competition. The Convenor can request changes up November 15 of each season.
8. The Division Convenor should hold a monthly meeting with the Coaches in his Division, to distribute/collect information, resolve/review issues, etc.
9. The administration of House League teams shall be comprised of an appropriately certified Coach, (the Coach shall be the individual approved by the Board of Directors, upon recommendation by the appropriate Convenor, who on a regular basis is involved with a team at either a game or practice), one or two Assistant Coach(es), a certified Trainer and a Team Manager. These volunteers (and any others who would be required to interact with the team on a regular basis) must complete Speak Out Training.
10. All volunteers within CMHA require a valid police check for service with the vulnerable sector. A volunteer is any member of the executive board in CMHA, any member of the membership that is in direct contact with a player in a position of authority and or trust. (e.g. head coach, assistant coach, manager, trainer, on ice helper, etc.) A police checked will be deemed valid for a period of 2 years from the certified date on the application form once returned by police services and will not expire prior to May 31st of the upcoming season. A police check is valid as long as the following two conditions are met:

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

- a) the police check is for service with the vulnerable sector; and
 - b) the certification date is clear on the application form and not more than 2 years old.
11. In the absence of a valid police check while the application is being processed, a copy of the receipt from police services will be forwarded to the appropriate executive board. This receipt will be good for a period of 90 days or until a valid police check is successfully returned and forwarded to the appropriate executive board. In the event that the 90 day period expires, the member will no longer be able to volunteer in any capacity until a valid police check is received. It will be the responsibility of the member to follow up and expedite the police check.

3. PLAYING RULES

3.1 TEAMS

1. House League teams are subject to the Bylaws and Policies and Procedures of the House League as well as the Rules of the Hockey Canada, the ODMHA, the Gloucester Hockey Association (GHA) and/or the 417 League as appropriate.
2. Notwithstanding (1) the President may direct the Disciplinary Committee to review any activities of a House League team, member/player, or the House League Board of Directors may review the activities of a team. If warranted, disciplinary action may be undertaken in accordance with the By-Laws, Policies and Procedures, and the Rules and Regulations.
3. Only registered team officials are permitted to conduct practice sessions and accompany team on the player's bench unless otherwise approved by the Board of Directors.
 - 3.1 All minor on ice helpers 14 years of age and older are to wear minimal equipment while aiding in player development. (skates, helmet (full mask), neck guard and gloves)
 - 3.2 All minor on ice helpers under the age of 14 years of age are to wear full equipment while aiding in player development.
 - 3.3 Only minors registered with Hockey Canada are permitted on the ice.
4. All Coaches, Managers and Trainers, including support personnel, shall be limited to handling no more than one team in any hockey season, unless otherwise approved by the Board of Directors.
5. Teams will be assigned a Division name and number to uniquely identify their team eg. Novice B4. If desired, a team may choose a team nickname in addition to the one assigned by the association e.g. Chargers. Nicknames must be in good taste and cannot convey inappropriate themes. The CMHA reserves the right to refuse a team nickname that is in conflict with the above and/or the nickname is deemed to be inappropriate.
6. Player name bars may only be attached to jerseys as follows:
 - a. Name bars must be sewn on jerseys. They cannot be ironed, pinned or taped on to jerseys.

POLICIES AND PROCEDURES OF THE CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE

- b. Only player first name and/or last name can be used. "Nicknames" are not permitted.
 - c. Name bar must be black letters on white background, white letters on black backgrounds or gold letters on black backgrounds.
7. Teams are required to wear official CMHA issued jerseys in all regular season, exhibition games, play-off and tournament games. Teams that acquire alternate or "third" jerseys can only wear these jerseys when participating in practices. Prior CMHA Board approval is required if the CMHA logo or name is to be used in any way in conjunction with alternate jerseys. Coaches not complying with this policy will be subject to disciplinary action.
 8. Effective for the 2005-2006 season, all Midget-aged players must attend an orientation session prior to the start of the season. Discipline, fair play and related topics will be discussed and the players will be asked to sign their player code of conduct. Parents are free to attend these sessions. Players will not be permitted to participate in a regular season game until they have attended an orientation meeting. More than one meeting will be scheduled to allow for schedule conflicts.

3.2 EXHIBITION GAMES AND TOURNAMENTS

1. When playing against other Canadian teams, House League teams may only play with teams which are also affiliated with Hockey Canada.
2. When playing against International teams, House League teams may only play with teams which are affiliated with Hockey USA or the IIHF.
3. Travel permits, signed by District Chairman, House League President or designate are required for all exhibition games or tournaments outside the ODMHA jurisdiction.
4. All referees for exhibition games must be assigned by the District XII Referee-in-Chief or his delegate.
5. Teams within the CMHA HL will be permitted to register in **as many local tournaments that they can afford in their budget within any given season**. Of which a maximum of 2 out of town tournaments will be permitted. If a team opts for an out of town activity during the season, it is to be counted the same as an out of town tournament.
 - 5.1 "Out of Town" is defined as a one way straight line distance from the Ray Friel Recreational Centre and exceeds 150 kilometres.

3.3 FAIR ICE POLICY

1. Each player shall receive equal ice time during every game played by his team consistent with the CMHA Fair Ice Policy detailed in Appendix A.
2. The Division Convenor shall be responsible to monitor games to ensure compliance with this rule.
3. Initial and minor violations may be dealt with by the Convenor and reported to the President. Nothing in this delegation of responsibility prevents the House League Board of Directors from further action. Repeated offences will result in further discipline up to and including loss of coaching privileges.

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

3.4 CODES OF CONDUCT

1. The Coach, Manager, or Assistant Coach(es) shall assume responsibility for the conduct of his/her players and team officials. Coaches, Manager, Trainer, Assistant Coaches, other team officials and players must ensure that their conduct is appropriate, reflects positively on the CMHA, and is consistent with the CMHA Code of Conduct. As the Assistance Coaches, Trainer and Manager are appointed by the Head Coach, he/she holds the overall accountability for the team.

3.5 PLAYOFFS

1. All teams will participate in the play-offs.
2. The format of the play-offs may vary from year to year dependant on the process developed by the GHA.

4. TEAM FINANCIAL POLICY

4.1 GENERAL POLICIES

1. A team's annual budget may not exceed \$5000.00 based on a combination of fund raising, sponsorship and/or donations.
2. A team may request a maximum of \$150.00 per player to support team activities eg. Tournaments, extra ice, exhibition games, etc
3. Each team must submit a team approved annual budget before November 15 to the Vice-President (Administration). A financial statement must be submitted at the end of the season to the Vice-President (Administration) and must be made available to parents.

4.2 TEAM BANK ACCOUNT

1. **A team bank account is required for any monies collected by the team for the purpose of team activities regardless if the activities are on or off the ice. Team money must not be managed through a personal account (co-mingling of funds).**
2. **The team bank account will be set up with three signing authorities of which the head coach must be one of them.**
3. **The signing authorities on the account are not to be related. (i.e. husband, wife, partner, etc.)**
4. **The team bank account must be set up that two signatures are required on all transactions.**
5. **A letter will be issued to all teams at the start of the season that they may operate an account on behalf of the CMHA. A copy of the completed letter is to be forwarded to the VP Administration or their delegate no later than October 31st of each season.**
6. **At the end of season, the team bank account is to be closed, and all of the remaining funds disbursed evenly amongst the parents. Confirmation that the account is closed is to be forwarded to the VP Administration of their delegate no later than April 30th of each season.**

POLICIES AND PROCEDURES OF THE CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE

4.3 FUNDRAISING

1. Teams will have the option of determining their own fund raising initiatives for the season and/or utilizing centrally managed fund raising administered by the CMHA eg. Sale of chocolate. Individual fund-raising activities must be pre-approved by the Vice-President (Administration) or the Fund Raising Manager. In all cases, all revenues realized will be retained by the teams and must be used for team activities. Fundraising is a team decision with team participation and must be approved by the CMHA VP Administration.

4.4 SPONSORSHIP, DONATIONS & GIFTS

1. Donations will be permitted with the following limitations.
 - 1.1. Individual donations will be permitted. The maximum allowable individual donation will be \$500.00. A team maximum is \$2000.00.
 - 1.2. Teams may **NOT** display donor's name or logo on jersey's etc. but may advertise on posters or websites. The CMHA logo is not to be associated with donor's unless approved by the CMHA Executive.
 - 1.3. Teams should be sensitive to the nature of a potential donor and ensure that, if the donor is a business, it is appropriate for a minor hockey association. The CMHA Board of Directors retains the right to refuse a donor.
2. Sponsorship is not permitted at the team level. Sponsorship is permitted at the division level and must be presented to the CMHA VP Administration.

5. PROTECTIVE EQUIPMENT

1. All players in the House League shall wear full protective equipment including a CSA approved helmet with a CSA approved face mask, with the chin strap properly fastened, a properly fitted mouth guard and a CSA approved neck guard during all games, practices, and warm-up sessions,
2. CSA approved equipment must not be altered in any way (e.g. painting of helmets or removing guards from masks).
3. All coaches and other on-ice personnel must wear a CSA approved helmet with the chin strap properly fastened in practices. If the earpieces have been removed, they must be replaced or the helmet can not be used.
4. The CMHA must comply with the minimum equipment requirements as dictated by the ODMHA. Requirements which enforce a stricter standard than dictated by the ODMHA may be implemented by authority of the CMHA Board of Directors.
5. Full equipment is required for outdoor practices.

6. USE OF CMHA LOGO

1. The CMHA logo is the property of the CMHA and may not be used without the permission, in advance, of the CMHA Board of Directors. Teams wishing to use the logo on hat, t-shirts, jackets, etc should issue their request through their Convenor.

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

7. INSURANCE

This section will be updated at a later date

8. DISCIPLINE

8.1 GENERAL ADMINISTRATION

1. The CMHA will use the ODMHA Code of Discipline (available at <http://www.odmha.on.ca>) for the assessment of MINIMUM discipline. This code will be used in conjunction with the CMHA Codes of Conduct when discipline is assessed. Additional discipline can be administered by the CMHA Discipline Managers at their discretion should, in their opinion, the infraction warrant a suspension in excess of the ODMHA minimum. Incidents which take place in the “hand-shake line” will automatically result in the assessment of 2 additional games above the minimum ODMHA guideline.
2. House League discipline will be administered by the duly elected Discipline Managers of the CMHA.
3. The following infractions must be reported to the Discipline Managers within 24 hours of the occurrence:
 - 3.1. All Major penalties, Game Misconducts, Gross Misconducts, Match Penalties, Fighting, Checking from Behind and Head Checking.
 - 3.2. A copy of the game sheet must be faxed or delivered via photocopy to the Discipline Managers as soon as possible following the infraction.
 - 3.3. Failure to report within the required time will result in the Head Coach being suspended for one (1) game.
4. The Head Coach is responsible for ensuring that the suspended individual serves his/her suspension. For Players and/or Team Officials, it must be noted on subsequent game sheets and initialled by the Referee. Copies of these game sheets must be provided to the Discipline Managers.
5. If a Player or Team Official participates in a game prior to serving their suspension, Regulation R from the Hockey Canada By-laws & Regulations will apply:
 - 5.1. Any team using a suspended player in play-off, league, exhibition or tournament games shall be liable to immediate suspension.
 - 5.2. Any person responsible for a team having used a suspended player shall also be suspended.
 - 5.3. Any team found guilty of having used any ineligible player in any league, playoff, exhibition or tournament game, shall lose any points earned in any game in which the ineligible player participated. The player and/or team officials shall be liable to further disciplinary action in accordance with regulation F.10 (see E.36 (b) for “Participation”).
6. Head Coaches may only administer discipline as outlined in the Fair Play Policy contained in Appendix “A”.

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

8.2 HEARINGS

1. Parents, Players and / or Team Officials may request a hearing before a Discipline Committee to seek clarification for any discipline administered as per the above guidelines. Typically, this committee will be made up of the President – House League, Vice – President (Operations), Vice – President (Administration), the Division Convenor(s) and the Discipline Managers.
2. The CMHA may require Parents, Players and / or Team Officials to attend a hearing to discuss discipline matters as deemed necessary. These hearings will typically be convened under the following circumstances:
 - a. Serious game offences
 - b. Game offences that result in serious injury
 - c. Repeated offences
 - d. Behaviour that endangers the welfare of others or makes a travesty of the game
 - e. Suspensions involving multiple games
3. This hearing process may be used to determine the ultimate disciplinary action, to explain the consequences of further infractions or to provide an explanation of the discipline previously applied.
4. District or ODMHA level hearings may be required as per the ODMHA Code of Discipline. The Parent, Player and /or Team Official will be suspended from all Minor Hockey activity until these hearings have taken place.

8.3 APPEALS

1. Parents, players and / or team officials may appeal any suspension. The following circumstances would typically constitute the need for an appeal:
 - a. New evidence not used in the original decision which may have an effect on the decision
 - b. Irregularities in the proceedings of the original decision that may have caused an unjust hearing
 - c. Notice of appeal must be filed, in writing (or via email) within 48 hours of the infraction or the notice of suspension. A notice of a request for appeal does not delay or negate any suspension. Participation in a game during this time would constitute an offence as per 8.1 (4) above.
2. The CMHA will endeavour to convene an appeal as soon as possible, however, given the logistics of arranging a Board, booking rooms and contacting all parties involved it may not be possible to convene in advance of the next game.
3. Depending on the nature of the appeal, it may be heard by a CMHA - House League Appeal Committee or a District XII Appeal Committee. The Appeal Committee will be chaired by the CMHA President – House League or the District XII Chairman, respectively. The board itself will be comprised of no less than three members and no more than five members. For CMHA - House League Appeals, board members will be selected from the CMHA – House League. CMHA District XII Appeals and

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

Hearings could contain members from the CMHA House League, Cumberland Barons and District XII.

4. The cost of an appeal will be \$100.00, payable by cheque made out to the Cumberland Minor Hockey Association. Payment will be required prior to the appeal being heard. The Appeals Committee, at its discretion, can choose to refund all or part of the Appeal fee for successful appeals.
5. Attendees will be permitted to bring witnesses, who have specific knowledge of the offence, to speak at the appeal.
6. A decision will be rendered within 24 hours.

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

APPENDIX A – FAIR ICE TIME POLICY

The Cumberland Minor Hockey Association operates a Fair Ice Time policy at all levels and age groups, for all on ice situations and for all types of games (exhibition, tournament, regular season, playoff and championship).

- Teams are not to establish Power Play units for use in man advantage situations.
- Teams are not to use Penalty Killing units for situations where they are short handed due to penalties.
- Teams are not to “shorten the bench”, limit the ice time for certain players, increase the ice time for certain players (double-shift).
 - Double Shifting is defined as allowing a player to return to the ice before all other players have been on for their regular shift. The following circumstances are situations where double shifting would be permitted.
 - A player becomes unavailable because of injury or illness
 - A player is unavailable due to a discipline situation administered to a player on the bench. (Coaches must communicate situations which could result in discipline to players / parents in advance of it being administered. Discipline can only be used to address behavioural issues – not for perceived poor play)
 - The team does not have an even number of players e.g. 8 forwards or 5 defensemen. In this case, the team should attempt to provide fair ice time by rotating double shifting opportunities over the course of the game.
- The last few minutes of the game does not “belong to the coach”. The policy of Fair Ice Time applies at all stages of the game.
- Fair Ice Time applies in tournaments, regular season and playoff games.
- Coaches who do not abide by this policy will be subject to disciplinary action.

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

APPENDIX B – COACHES CODE OF CONDUCT

The following code of conduct has been developed to provide coaches with a clear set of guidelines outlining the behavioural and procedural responsibilities of coaching Minor Hockey in Cumberland.

- I understand that I am representing the Cumberland Minor Hockey Association (CMHA) as well as my team and will act accordingly at all times. Any inappropriate conduct directed towards members of the CMHA Board of Directors or the representatives of other associations, other volunteers, parents, players and officials will not be tolerated.
- I understand that coaching is a position of trust. Therefore, I will be a positive role model for my players and will maintain my personal integrity and dignity at all times.
- I understand that being a coach means being, first and foremost, a teacher. I will teach my players basic hockey skills, techniques and strategies, and will give all my players the opportunity to improve their skills, gain confidence and develop self-esteem.
- I will learn and know the rules of the game and the policies of the league and shall support and uphold them to the best of my ability.
- I will know and understand the principle of fair ice time and will give every player an opportunity to play as much as possible. I will never, knowingly or intentionally, violate the principle of fair ice time – see attached.
- I will always display good sportsmanship and fair play, and will encourage the same from my players, colleagues, opponents, parents and spectators.
- I will respect the referees and game officials and their authority during every game. I will not dispute, challenge, or excessively argue any decisions made by them, or confront any referee or league official at the rink before, during or after a game. If necessary, I will take the time to calmly and rationally discuss any situation or call made during a game with a league official or by utilizing the Association Referee Complaint Form.
- I will not swear, use profanity or make obscene gestures, or engage in any inappropriate behaviour or conduct, while acting in a coaching capacity or representing the Cumberland Minor Hockey Association.
- I understand that the game of hockey is a team sport and will treat all my players in a fair and equal manner. I will stress that teamwork and being a team player are more important than any individual goals.
- I will have a positive attitude and will always praise my players for trying hard, playing fair and doing their best, regardless of the outcome of the game. I will not criticize or yell at any player for making a mistake or losing a competition. I will not tolerate physical or verbal abuse in youth sports.
- I will maintain an open line of communication with my players' parents. I will explain my goals and objectives for the team, as well as the rules of the game and the policies of the league, whenever requested or necessary, to the best of my ability.
- I will demand a sports environment that is free from drugs and alcohol and will refrain from their use at all games, exhibitions, practices and events. I will never coach a game or conduct a practice if I am under the influence of drugs or alcohol.
- I will be humble in victory and gracious in defeat.

Coach Name: _____

Coach Signature: _____

Date: _____

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

APPENDIX C – PARENT / GUARDIAN CODE OF CONDUCT

- I will not force my child to participate in sports.
- I will remember that children participate in sports to have fun and that the game is for the children and not the adults.
- I will learn the rules of the game and the policies of the league and shall support and uphold them to the best of my ability.
- I will be a positive role model for my child by always displaying good sportsmanship, respect and courtesy. I will encourage good sportsmanship and fair play from my child at all times.
- I will respect the referees and game officials and their authority during every game. I will not dispute, challenge, question or argue any call, nor confront any referee or league official, at any time.
- I will not swear, use profanity or make obscene gestures, or engage in inappropriate behaviour or conduct.
- I will respect the good plays of both teams. I will not engage in taunting. I will not disturb the other spectators with my actions, language or behaviour, but will enjoy the game together.
- I will never criticize, ridicule or yell at my child, or any other player, for making a mistake or losing a competition.
- I will not tolerate any physical or verbal abuse in youth sports
- I will communicate with and fully support my child's coach. I will address any questions, concerns or problems with the team coach or manager.
- I understand that I have a responsibility to immediately inform the Convenor, or other league official if a coach does or says anything inappropriate in the presence of my child, or any other players on the team, at any time.
- I understand that the game of hockey is a team sport and I will encourage teamwork and being a team player.
- I understand that playing a sport involves a commitment to the team. I will make every attempt to always get my child to every game and practice on time. Where this is not possible, I will contact my coach in advance.

Parent 1 / Guardian 1 Name: _____

Parent 1 / Guardian 1 Signature: _____

Parent 2 / Guardian 2 Name: _____

Parent 2 / Guardian 2 Signature: _____

Date: _____

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

APPENDIX D – PLAYERS CODE OF CONDUCT FOR NOVICE

- I will always be a good sport. I will always treat my team-mates, coaches, opponents, referees, and my parents with respect, regardless of the behaviour of others.
- I will not argue with the referees.
- I will do my best to learn and will always listen to my coaches. I will work hard to improve my skills and become a better player. I will always try hard, play fair and do my best in every game
- I will do my best to always be on time for every game.
- I will always play for fun and the enjoyment of the game.

Player Name: _____

Player Signature: _____

Date: _____

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

APPENDIX E - PLAYERS CODE OF CONDUCT FOR ATOM & PEEWEE

- I understand that I am representing the Cumberland Minor Hockey Association (CMHA) and my team and will act accordingly at all times
- I will always be a good sport. I will always treat my team-mates, coaches, opponents, referees, and my parents with respect, regardless of the behaviour of others.
- I will not argue with the referees.
- I will not swear or make obscene gestures at any time.
- I understand that I am playing a team sport and that teamwork and being a team player is very important.
- I will do my best to learn and will always listen to my coaches. I will work hard to improve my skills and become a better player. I will always try hard, play fair and do my best in every game
- I will do my best to always be on time for every game.
- I will always play for fun and the enjoyment of the game.

Player Name: _____

Player Signature: _____

Date: _____

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

APPENDIX F - PLAYERS CODE OF CONDUCT FOR BANTAM & MIDGET

- I will always play for fun and the enjoyment of the game.
- I will learn the rules of the game and the policies of my league and will always play and abide by them.
- I understand that I am representing the Cumberland Minor Hockey Association (CMHA) and my team and will act accordingly at all times.
- I will always be a good sport and will encourage good sportsmanship from my team-mates, coaches, opponents and parents. I will always treat my team-mates, coaches, opponents, referees, league officials and parents with respect, regardless of the behaviour of others.
- I will respect the referees and game officials and their authority during every game. I will not dispute, challenge, argue or question any call or decision made by them. I understand that only the Coach, Captains and Alternate Captains are authorized to communicate with officials.
- I will not swear, use profanity or obscene gestures at any time.
- I will always take responsibility for my own behaviour. I understand I may be disciplined (suspended) if I violate the Code of Discipline that governs the ODMHA, GHA & CMHA.
- I understand that I am playing a team sport and that teamwork and being a team player is more important than any individual goals.
- I will do my best to learn and will always listen to my coaches. I will work hard to improve my skills and become a better player. I will always try hard, play fair and do my best in every game.
- I will do my best to always be on time for every game.
- I will be humble in victory and gracious in defeat.

Player Name: _____

Player Signature: _____

Date: _____

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

APPENDIX G - PLAYERS CODE OF CONDUCT FOR JUVENILE

- I will always play for fun and the enjoyment of the game.
- I will learn the rules of the game and the policies of my league and will always play and abide by them.
- I understand that I am representing the Cumberland Minor Hockey Association (CMHA) and my team and will act accordingly at all times.
- I will always be a good sport and will encourage good sportsmanship from my team-mates, coaches, opponents and parents. I will always treat my team-mates, coaches, opponents, referees, league officials and parents with respect, regardless of the behaviour of others.
- I will respect the referees and game officials and their authority during every game. I will not dispute, challenge, argue or question any call or decision made by them. I understand that only the Coach, Captains and Alternate Captains are authorized to communicate with officials.
- I will not swear, use profanity or obscene gestures at any time.
- I will always take responsibility for my own behaviour. I understand I may be disciplined (suspended) if I violate the Code of Discipline that governs the ODMHA, CMHA & 417 Midget Juvenile League.
- I understand that I am playing a team sport and that teamwork and being a team player is more important than any individual goals.
- I will do my best to learn and will always listen to my coaches. I will work hard to improve my skills and become a better player. I will always try hard, play fair and do my best in every game
- I will do my best to always be on time for every game.
- I will be humble in victory and gracious in defeat.

Player Name: _____

Player Signature: _____

Date: _____

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

APPENDIX H – EXECUTIVE BOARD AGREEMENT

CMHA Executive Board Member Name: _____

Agreement Period: _____

Position on Board: _____

This is to certify that I acknowledge and accept the role and responsibility of holding an Executive Board position within the Cumberland Minor Hockey Association (CMHA), which includes District XII, the Jr Grad's, House League and Referee's Association.

In doing so, I have read, understood, and will abide by the governing documentation for District XII – Cumberland Minor Hockey Association (Constitution and By-Laws), CMHA-HL (By-Laws and Policies) or CMHA-Jr Grads (By-Laws and Policies).

I will act in the best interest of CMHA at all times, either when attending Executive Board meetings, while interacting with the CMHA membership, or representing the CMHA to outside interests. My conduct as a board member is to be beyond reproach at all times and set an example within the membership. I will support the decisions made and approved by the Executive Board as well as respect the decisions, that are not contradictory to the aforementioned Constitution, By-Laws or Policies made by the various members of the Board during the day to day operations of the CMHA.

Treatment of Confidential Information

I will respect the confidentiality of information and matters provided to, generated by or brought before the Executive Board. I will respect the confidentiality of documents or correspondence received or generated by the Executive Board. I will respect the confidentiality of information pertaining to Coaches selection and Player evaluations until approved for distribution by the Executive Board. Non-compliance with the Treatment of Confidential Information will result in my immediate suspension from all hockey related activities:

1. First offence: a minimum of for four (4) weeks from notification of suspension;
2. Second offence: a minimum of six (6) months; and
3. Third offence: permanent (life-time) expulsion from holding any Executive Board position on all Associations or the District Executive within the CMHA.

Personal Financial Advantages

As an Executive Board member, neither I nor any family member will benefit in any way financially or in-kind from my position. This includes but is not limited to discounts for player registration (except where applicable discounts are granted to multiple family members registered) or equipment rental, any form of favouritism, or the use of league contacts, suppliers, or contract holders where I or a family member directly benefits. This does not include Honorariums approved by the Executive Board of the Association that I am a member of.

**POLICIES AND PROCEDURES OF THE
CUMBERLAND MINOR HOCKEY ASSOCIATION HOUSE LEAGUE**

In General

While acting as a member of the CMHA Executive, I am responsible to maintain regular attendance at Executive meetings, and to assist when available at other 'CMHA activities'.

Non compliance to any of these guidelines could result in my suspension or removal from the Executive Board on the grounds of conduct unbecoming to hockey or an Executive Board member.

If during my elected / appointed period on the Executive Board I am unable to fulfill my responsibilities and resign from the board, I will do so in writing to the Association President or District XII Chairman, as appropriate, and provide adequate notice so that a replacement board member may be found to complete my agreement period.

I acknowledge that this agreement is not legally binding, but will govern my accountability to the CMHA.

Signature

Date